

APPENDIX B

SAMPLE

Section D - Emergency / Disaster Plan

Each Family Foster Home must have an emergency and disaster plan on file in the licensing department. Please complete the plan for your home. Make sure to keep a copy for future use.

Caregiver Name: Jane Meadows Date: XX-XX-XXXX

1. EMERGENCIES - LIFE THREATENING

Call 9-1-1, then tell them: Number calling from: _____ Your Phone: (123) 555-1234
 Home address: 123 Elm Street Las Vegas, NV 89123
 Major cross streets: Durango & GARDEN
 Home Direction from cross street: 3 Blocks West

2. EMERGENCIES - NON-LIFE THREATENING

List direct local number for the following: (County)
 Fire/Paramedics: (City) 383-2888 / 455-9311 Child Protective Services: (702) 399-0081
 Physician: Dr. Jones (702) 555-9876 Licensing Worker: 455-1234
 Hospital: UMC 383-2000 Crisis Center: (702) 486-8020
 Poison Control: (702) 732-4989 Dentist: 555-5678
 Police/Sheriff: Metro 828-3111 Other: (702) 303-0473

3. OTHER EMERGENCY CONTACTS

List numbers that may be helpful after a disaster or emergency:
 Case Worker: "JoAnn Smith" Case Worker Phone: 455-4444
 Relative: sister Claire Meadows Relative Phone: 555-5555 (123)
 Probation Officer: _____ Probation Officer Phone: _____
 Substitute Caregiver: Jane Smith Substitute Caregiver Phone: 555-0600 (123)
 Other: _____ Other Phone: _____

4. HOME EVACUATION

Some emergencies require evacuation of the home. Please review the safest way to exit all rooms in the home. Be sure that exit doors are not locked from the inside. In the event of an emergency, get everyone out; follow the escape routes, meet at a prearranged location and account for everyone. Do not let anyone return to the home until it is safe.

5. UTILITY SHUT OFF

Know and record the location of the following utilities:
 Gas: West side of the house Gas Co. Phone: (877) 860-6020
 Electric: - Panel in garage Electric Co. Phone: (702) 402-5555
 Water: Las Vegas Valley Water District - Front yard Water Co. Phone: (702) 870-2011

6. EQUIPMENT LOCATION

Fire extinguisher location(s): Kitchen
 Smoke alarm location(s): Hallway, bedrooms, kitchen, living room
 Fire alarm location(s): Hallway, bedrooms, kitchen, living room
 Pool safety equipment location: In the pool area, mounted on fence
 Medical First Aid Kit location: Hall Bathroom
 Blankets, outdoor kits location: Hall closet
 Food/Water locations: Kitchen
 Emergency radio location: Hall closet / cell phone

7. EMERGENCY BUDDY LOCATION

Give the name and address of the prearranged **LOCAL** emergency location where all family members know to go in case of an emergency:
 Name: Claire Meadows Phone: (123) 555-5555
 Address: 235 Maple Street Las Vegas, NV 89123
 Give the name and address of the prearranged **NON-LOCAL** emergency location where all family members know to go in case of an emergency:
 Name: John Meadows Phone: (123) 444-4444
 Address: 3400 Cascade Drive Los Angeles, Ca 90612

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Caregiver Name:		Date:	
1. EMERGENCIES – LIFE THREATENING			
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Home address:			
Major cross streets:			
Home Direction from cross street:			
2. EMERGENCIES – NON-LIFE THREATENING			
List direct local number for the following:			
Fire/Paramedics:		Child Protective Services:	(702) 399-0081
Physician:		Licensing Worker:	
Hospital:		Crisis Center:	(702) 486-8020
Poison Control:	(702) 732-4989	Dentist:	
Police/Sheriff:		Other:	(702) 303-0473
3. OTHER EMERGENCY CONTACTS			
List numbers that may be helpful after a disaster or emergency:			
Case Worker:		Case Worker Phone:	
Relative:		Relative Phone:	
Probation Officer:		Probation Officer Phone:	
Substitute Caregiver:		Substitute Caregiver Phone:	
Other:		Other Phone:	
4. HOME EVACUATION			
Some emergencies require evacuation of the home. Please review the safest way to exit all rooms in the home. Be sure that exit doors are not locked from the inside. In the event of an emergency, get everyone out; follow the escape routes, meet at a prearranged location and account for everyone. Do not let anyone return to the home until it is safe.			
5. UTILITY SHUT OFF			
Know and record the location of the following utilities:			
Gas:		Gas Co. Phone:	(877) 860-6020
Electric:		Electric Co. Phone:	(702) 402-5555
Water:		Water Co. Phone:	
6. EQUIPMENT LOCATION			
Fire extinguisher location(s):			
Smoke alarm location(s):			
Fire alarm location(s):			
Pool safety equipment location:			
Medical First Aid Kit location:			
Blankets, outdoor kits location:			
Food/Water locations:			
Emergency radio location:			
7. EMERGENCY BUDDY LOCATION			
Give the name and address of the prearranged <u>LOCAL</u> emergency location where all family members know to go in case of an emergency:			
Name:		Phone:	
Address:			
Give the name and address of the prearranged <u>NON-LOCAL</u> emergency location where all family members know to go in case of an emergency:			
Name:		Phone:	
Address:			